

BOARD OF GOVERNORS

REGULAR MEETING AGENDA

MEETING Tuesday, April 11, 2023
TIME: 5:00 pm
LOCATION: Paul 216, Lansdowne Campus
ONLINE Teams

BOARD MEMBERS

Monty Bryant, Chair
Bijan Ahmadi
Greg Atkins
Tanya Clarmon, Vice Chair
Joanne Cumberland
Kyle Jones
Lindsay Kearns
Brenda McBain
Brent Palmer
Ruth Mojeed Ramirez
Mike Stubbing
Lane Trotter, President
Al van Akker
Karen Young

ADMINISTRATION

John Boraas, VP Education
Heather Cummings, VP Student Experience
Evan Hilchey, A/Interim Exec. Dir., Human Resources
Deborah Huelsche, VP Administration & CFO
Rodney Porter, Exec. Dir. Communications & Marketing
Jen Stone, Exec. Dir., Strategy, Planning & Transformation
Geoff Wilmshurst, VP Partnerships

GUEST: Rashed A. Haque, Education Policy Specialist
Todd Ormiston, Executive Director, Eye? Sq? 'Iewen IECC

REGRETS: Nil

EXECUTIVE ASSISTANT: Heather Martin

Camosun College campuses are located on the

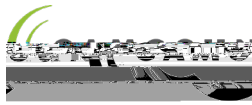
IV BOARD COMMITTEE REPORTS

1.

BOARD OF GOVERNORS

Regular Meeting

MOTION ^



Board of Governors

SUBMITTED BY: Lane Trotter, President

DATE: March 31, 2023

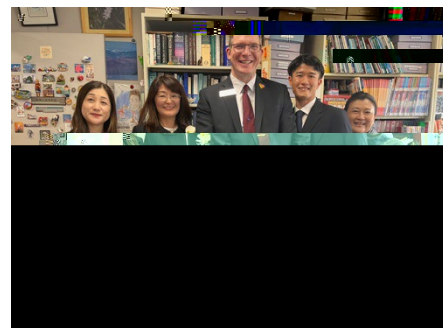
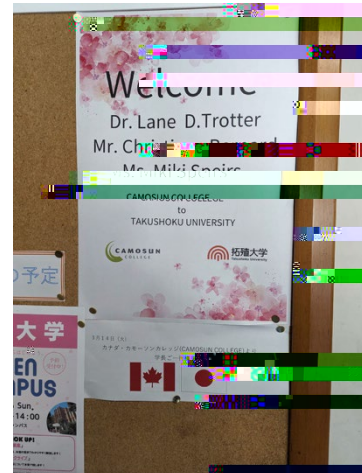
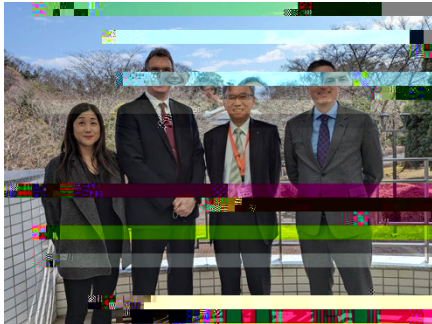
TOPIC: President's Report March 7 – April 11, 2023

Note: A verbal report will be provided for events from March 31 through April 11, due to the publishing timeline of the Board meeting package

1. Meetings with External Community

On March 8th, I attended a meeting with Minister Robinson, Deputy Minister Plecas, President Philip Steenkamp (RRU) and President Kevin Hall (UVic) to discuss the West Shore Campus project.

March 12th through 18th 2023, I was in Japan with Christiaan Bernard and Miki Spears of Camosun International.





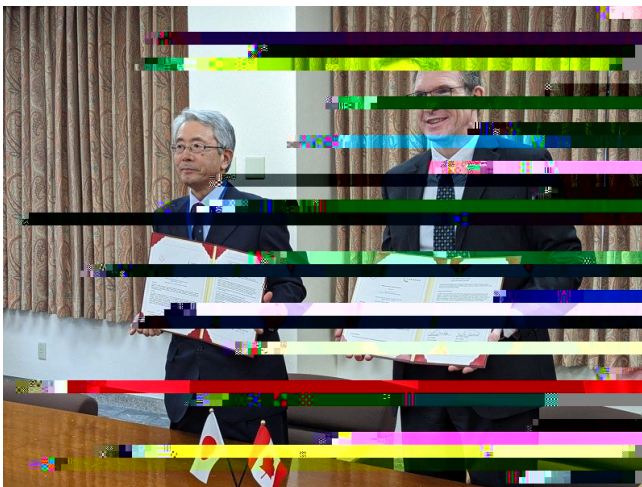
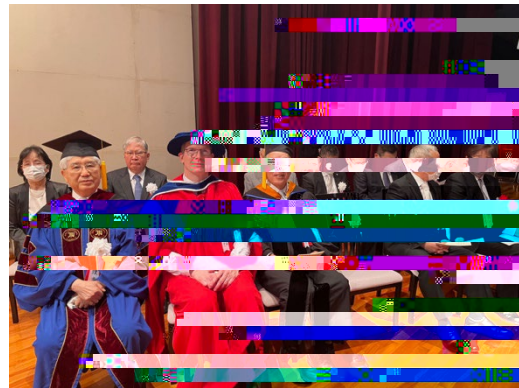
Dean of International, Maria Chigmi Junnosuke came to Camosun College four years ago prior to COVID -and was very pleased with his experience at Camosun. He graduated with his master's degree on March 15, 2023, and starts a job as an English teacher at a junior high school on April 1, 2023.

Miki and I also met with two Josai International University students Rina and Tomomielyn who will be coming to Camosun College this September. We're really looking forward to welcoming them!

While we were at Josai International University, Miki and I were honoured to also attend and participate in their annual 2023 convocation ceremony. I brought my doctoral gown, hood, and hat and was introduced to the students, faculty staff, and students during the ceremony. It was a great event and very similar yet very different than our convocation ceremony.



I want to thank President Dr. Kenji Sugibayashi for the invitation to participate and we look forward to being able to host him if he is able to come to Victoria.



On March 16, 2023, Miki, Christian and I travelled to Sendai by Shinkansen (bullet train) to meet with Miyagi Advanced Dental Hygiene College. The purpose of our trip was to renew the student exchange agreement between Camosun and Miyagi Advanced Dental Hygiene College. The agreement is timely since there is a group of Camosun students...



On March 20th, John Boraas, Christiaan Bernard and I had the opportunity to host His Excellency Indira High Commissioner Sanjay Vema, Mrs. Verma, India Consul General Manish Sandhu and Philip Steenkamp, President Royal Roads University for dinner and an informal discussion of education issues and challenges for international students coming to Canada and the opportunities available in BC.

On March 22nd I did a Greater Victoria Chamber of Commerce Podcast with Chamber CEO Bruce Williams. The 22-minute podcast was an opportunity to update the community on plans and priorities for the college.

On March 28th, Rodney Porter and I had the opportunity to give Metchosin Mayor Marie-Térèse Little a tour of the Interurban campus including Camosun Innovates, the marine simulator, the Electric Vehicle program and Massage Therapy program.

2. Meetings with Internal Community



On March 23rd I had the pleasure of attending the Camosun International Student Showcase. It was a live entertaining evening with many amazing cultural performances. This was also the last performance for faculty member Brian Herron, International Student Counsellor, before he retires.

From L to R the President Yamana Delicano Montero, Thon Man Doung (Annie), and David Vazquez Covarrubis.

On March 28th, I attended the CoOp Awards Ceremony in the Career Lab and had the opportunity to hear the stories of three of our co-op students, one of whom won the BC / Yukon Regional Cooperative Education award. These students are great examples of the value of co-op education, and I am sure we will hear about the impact they will have in future.



BRITISH
COLUMBIA

March 9, 2023
Our Ref. 127989

Dr. Lane Trotter
President
Camosun College
3100 Foul Bay Rd
Victoria BC V8P 5J2

Email Address: Trotterl@camosun.ca

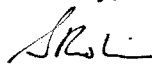
~~Dear Dr. Lane Trotter~~

Thank you for joining me and your post-secondary leadership colleagues on Monday, February 13, 2023 to discuss collaboration in our system. As the new Minister of Post-Secondary Education and Future Skills I was grateful for an early opportunity to engage with you and hear what collaboration means to your institutions.

It was inspiring to hear of the strong commitment to a collaborative approach across our post-secondary education and skills training system. We heard of many successes across the province

-2-

Sincerely,



Honourable Selina Robinson
Minister


Attachment


pc: Bobbi Plecas, Deputy Minister
Ministry of Post-Secondary Education and Future Skills


AEST.DeputyMinister@gov.bc.ca

Nicola Lemmer, Assistant Deputy Minister
Ministry of Post-Secondary Education and Future Skills
AEST.ADMPost-SecondaryPolicyandPrgms@gov.bc.ca

George White, Assistant Deputy Minister

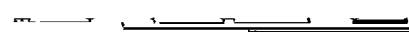


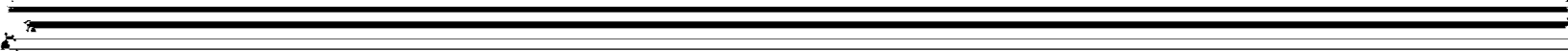





Ministry of Post-Secondary Education and Future Skills
AEST.ADMWorkforceInnovation@gov.bc.ca

Jason Butler, Assistant Deputy Minister
Ministry of Post-Secondary Education and Future Skills
AEST.ADMFinanceTechandMgmtServs@gov.bc.ca









BRITISH
COLUMBIA

and Future Skills

- Improve strategic engagement with small and medium employers around work-integrated learning and cooperative education;
- Cooperate on a sector-wide strategic approach on international recruitment;
- Coordinate efforts to avoid competing for work experience and placements;
- Champion a collective awareness about benefits of education to encourage the pursuit of post-

secondary education.

There is also a keen awareness of the many challenges to collaboration, including:

- The fact that the system is complicated and connected to many other organizations and partners;

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Education Council

Ensuring that our students are provided with quality educational experiences

APPROVED Minutes

REGULAR MEETING

Wednesday, Feb 15, 2023

4:00–6:00 pm

ITEM

PRESENTER

C.

CHECKIN

Bijan welcomed the Council and guests and provided members an opportunity to share any

ITEM

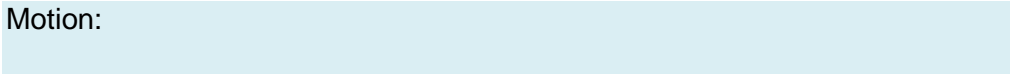
PRESENTER

CSEATHLETIC & EXERCISE THERAPY / KINESIOLOGY

[AET 411](#)

[KIN 49](#)

Motion:





POLICY

POLICY TITLE	Admission
POLICY NUMBER	E-2.1
POLICY TYPE	Governance/Educational
APPROVAL DATE	November 22, 2004
APPROVAL BODY	Board of Governors Advice by EdCo: Sep. 20, 2004
AMENDMENT DATE	EdCo Adv: May 15, 2006 Edco Adv: Dec. 19, 2011 BG: May 16, 2006 BG: Feb. 6, 2012 BG: Dec. 3, 2018 EdCo Adv: Apr. 15, 2020 BG: May 19, 2020
NEXT REVIEW DATE	2023
HOLDER	VP Education

ADMISSION

PURPOSE RATIONALE

The purpose of this policy is to define the criteria and conditions for admission to Camosun College and its programs.

SCOPE LIMITS

This policy applies to all domestic and international applicants seeking admission to Camosun College and its credentialed programs.

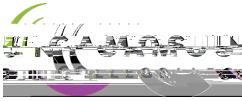
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Programs specifically intended to prepare students for direct entry into upper levels of further or advanced programs at partner institutions shall be governed by the admission requirements of those institutions.

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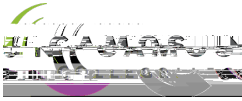
PRINCIPLES

1. The College will establish program admission requirements of both an academic and non-academic nature that will optimize students' access and success.
2. As defined in the College Strategic Plan (see link), Camosun College is committed to providing our community with access to the knowledge and skills relevant to the future economic and social development of the region.



POLICY

x



POLICY

high school grades fall below program admission requirements, applicants will be deemed ineligible for admission and advised on how to meet admission requirements.

i) Pleasnote that some programs 44ramg4ogramr (g)13.a h (ram)ig (r4)Th (r)11 (g)13r.





BOARD OF GOVERNORS

FINANCE COMMITTEE MINUTES

MEETING Thursday, January 26, 2023
 TIME: 3:00 pm
 LOCATION: LACC Room 321, Interurban Campus
 ONLINE Teams

BOARD MEMBERS	RESOURCES
Mike Stubbing, Chair	Deborah Huelscher, VP Administration & CFO
Monty Bryant	
Brenda McBain	REGRETS Greg Atkins
Al van Akker	
Lane Trotter, President (ex officio)	EXECUTIVE ASSISTANT Heather Martin

I CALL TO ORDER

Finance Committee Chair Mike Stubbing called the meeting to order at 3:00 pm.

II APPROVAL OF AGENDA

The agenda was approved as presented.

III MINUTES OF PREVIOUS MEETING

The minutes of the October 24, 2022, meeting were approved as distributed.

IV NEW BUSINESS

1. Financial Management Report for the Nine Months to December 31, 2022

Mike Stubbing, Chair, Finance Committee, noted the review is of the first three quarters of the fiscal year, which is the nine months from April 1 to December 31, 2022. At this point in the year, the projections are reasonably solid.

Deborah Huelscher, VP Administration & CFO, reported a deficit balance of \$5,137,215 against a budgeted deficit of \$8,592,689, resulting in a positive variance of \$3,455,472 as of December 31. The quarterly reviews with the Deans and Directors have just been completed. Deborah reviewed the results for each activity area. It is good news, and a large piece of that is from international student tuition. Domestic enrollment has declined slightly, but there are only three months remaining, so if we stay on track, the forecast to March 31, 2023, is a deficit of \$1.2M or less. The results will inform the budget for 2023/2024. We made the formal request to the Ministries of Finance and Post-Secondary Education and Future Skills for approval of a \$2.7M deficit.

Camosun College Board of Governors
Finance Committee

January 26, 2023

BOARD OF GOVERNORS
GOVERNANCE POLICY REVIEW COMMITTEE
MINUTES

MEETING Monday, January 16 2023
TIME: 3:00 pm
LOCATION: Paul 216, Lansdowne Campus
ONLINE Teams

BOARD MEMBERS

BOARD OF GOVERNORS
REGULAR MEETING MINUTES

MEETING Monday, March 6, 2023
TIME: 5:00 pm
LOCATION: Paul 216, Lansdowne Campus
ONLINE Teams

BOARD MEMBERS

Monty Bryant, Chair
Bijan Ahmadi
Greg Atkins
Tanya Clarmont, Vice Chair
Joanne Cumberland
Kyle Jones
Lindsay Kearns
Brenda McBain
Brent Palmer
Ruth Mojeed Ramirez
Mike Stubbing
Lane Trotter, President
Al van Akker

ADMINISTRATION

John Boraas, VP Education
Heather Cummings, VP Student Experience
Deborah Huelsche, VP Administration & CFO
Rodney Porter, Exec. Director, Communications & Marketing
Barbara Severyn, Exec. Director, Human Resources
Jen Stone, Exec. Dir., Strategy, Planning & Transformation

REGRETS

Geoff Wilmshurst, VP Partnerships
Karen Young

EXECUTIVE ASSISTANT Heather Martin

I CALL TO ORDER

Monty Bryant, Chair, called the meeting to order at 5:00 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed. New Business #2 Indigenization at the Board Table was moved to the beginning of the agenda.

III BOARD MEMBER REPORTS

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1. Chair's Report

Monty Bryant, Chair, noted we are welcoming the following guests: 2.2 -0.0041.08 T(e)-13.880 T (llo)-62-0.7

On February 14, Monty attended Camosun's Indigenous Learning Opportunities 'Coast Salish 101' on Teams. Natasha Parrish, Education Developer for Indigenization, shared stories and knowledge. The focus was on Coast Salish history, stories, language, and culture. Natasha gave Part 1 of the presentation to the Board today and will come back to present Part 2 at the May 15 meeting.

On February 16, Monty met with Chelsea Chalifour, Executive Director. (r.)-b5.2 (e)-10.4 (p) 2

3. Foundation

Joanne Cumberland, Foundation Liaison, noted that the Joint Board/Advancement gave a detailed update at last Monday's Joint Board/Foundation meeting. The Foundation approved the list of student awards with a value of tens of thousands of dollars.

4. Education Council

Bijan Ahmadi Education Council Chair reported the minutes from the January 18 2023 meeting were included in the agenda package. Bijan went over the highlights of the February 15 2023 meeting, which included a new diploma in Indigenous Community Wellness will begin in the fall after the approval process has been completed.

5.

