

# BOARD OF GOVERNORS

## REGULAR MEETING AGENDA

MEETING Monday, May 9, 2022  
 TIME: 5:00 pm  
 LOCATION: Paul 216, Lansdowne Campus  
 ONLINE Teams

### BOARD MEMBERS

Monty Bryant, Chair  
 Bijan Ahmadi  
 Tanya Clarmont, Vice Chair  
 Joanne Cumberland  
 Amanda Garner  
 Puneet Kaur  
 Lindsay Kearns  
 Richard Margetts  
 Brenda McBain  
 Brent Palmer  
 Ruth Mojeed Ramirez  
 Mike Stubbing  
 Lane Trotter, President  
 Al van Akker

### ADMINISTRATION

John Boraas, VP Education  
 Heather Cummings, VP Student Experience  
 Deborah Huelsch, VP Administration & CFO  
 Rodney Porter, Exec. Director of Communications & M2 (m)0 (i)7..W/MCt Jen

REGRETS Nil

EXECUTIVE ASSISTANT Heather Martin

Camosun College campuses are located on the Traditional Territories of the Lekwungen and E 00 } 00 0 •  
 We acknowledge their welcome and graciousness to the students who seek knowledge here.

	PAGE
I CALL TO ORDER	
II APPROVAL OF THE AGENDA	
III BOARD MEMBER REPORTS	
1. Chair's Report [5 min] (Monty Bryant)	no attachment
2. President's Report [5 min] (Lane Trotter)	attachment 4
3. Foundation [5 min] (Brent Palmer/Geoff Wilmshurst)	no attachment
4. Education Council [5 min] (Bijan Ahmadi/Ruth Mojeed Ramirez)	
i) Minutes of the March 16, 2022, meeting	attachment 6
5. Pacific Institute for Sport Education [nil]	no attachment



BOARD OF GOVERNORS

Regular Meeting

MOTIONS

Monday, May 9, 2022

VI NEW BUSINESS

2. Camosun College Student Society (CCSS) Fee Levies

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING FEES FOR THE 2022-2023 ACADEMIC YEAR AND REMIT SAME TO THE CAMOSUN COLLEGE STUDENT SOCIETY:

CCSS	\$12.63/month
BCFS	\$2.48/month
CASA	\$0.46/month
Health	\$143/year
Dental	\$143/year
Student Refugee Program	\$0.50/month

AND

DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING LEVIES TO BE COLLECTED AND DISTRIBUTED BY COLLEGE ADMINISTRAT .8 (-)



## Board of Governors

SUBMITTED BY: Lane Trotter, President

DATE: May 9, 2022

TOPIC: President's Report April 12 – May 9, 2022

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### 1. Meetings with External Community

On April 12<sup>th</sup> I attended the Greater Victoria Chamber of Commerce AGM.

On April 20<sup>th</sup> I had the honour of being the Guest Speaker at the Harbourside Rotary Club breakfast meeting. Heather Jones, Advancement Officer with Camosun's Advancement & Alumni Engagement attended with me. My presentation to the group gave them an overview of the college including our mission and values.

### 3. Events and Awards Ceremonies

#### Annual Comic Art Festival April 20, 2022

The Annual Comic Art Festival took place from 4 to 9 pm on Wednesday, April 20, at Lansdowne campus. It featured student artists talking about and showing what they have worked on over the past year. The students sold their comics, showed off their prints, and talked about their careers. There were several panels as well as guest speaker at the festival, which was free to attend. The guest speaker was Michael Nicoll [Yahgulanaas], who is a Haida Gwaii artist. He popularized Haida manga, which is a juxtaposition of Haida iconography with the manga style of storytelling.

#### National Award – Chargers Head Coach

Following the Camosun Chargers men's volleyball team gold-medal at nationals, the Canadian Collegiate Athletic Association (CCAA) announced that head coach, Charles Parkinson, received the 2022 CCAp Coaches Excellence Award. The award recognizes coaching contributions to sport and to student-athlete development over a period of at least five years. Congratulations!



# APPROVED Minutes

REGULAR

ITEM	PRESENTER
<p>C. CHECK -IN</p> <p>Bijan gave Council members open space for those who had anything they wanted to talk about or to bring to the attention of Council .</p>	Bijan Ahmadi
<p>D. ACCEPTANCE OF AGENDA</p> <p>The agenda for <a href="#">March 16, 2022</a> was approved by unanimous consent.</p>	Bijan Ahmadi
<p>E. MINUTES FOR APPROVAL</p> <p>The minutes for the <a href="#">February 16 , 2022</a> meeting were approved by unanimous consent.</p>	Bijan Ahmadi
<p>F. REPORTS</p>	
<p>1. Education Council Chair</p> <p>Bijan had nothing further to report.</p>	Bijan Ahmadi
<p>Excusal of absence on council</p>	
<p>That Education Council excuses the absence of Julia Grav from council for January to April 2022.</p>	
<p>Moved by: Bijan Ahmadi  Seconded by: Blair Fisher  Motion Carried</p>	
<p>2. VP Education</p> <p>Unfortunately, John was unable to attend this meeting. Normally someone could speak to the VP Ed</p>	

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ITEM

PRESENTER

looked at are regarding updates: some policy changes that are underway ; an update from Finance that there will be a finance training session for Board members in April. There was a presentation on the new Strategic Planning Process for the development of the new Strategic Plan; expect that to start rolling out in the next while via Thought Exchange. If EdCo is interen B7 663.1 Td [(





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ITEM

PRESENTER

[IST 303](#)

[IST 304](#)

[IST 305](#)

[IST 306](#)

[IST 307](#)

That Education Council approves the curriculum as submitted:

Moved by Mark Fournier  
Seconded by Monika Bhardwa  
Motion carried

Access ACF

[EDCP](#)

[EDCP 091](#)

[EDCP 092](#)

[EDCP 093](#)

[EDCP 094](#)

That Education Council approves the curriculum as submitted:

Moved by Emily Schudel  
Seconded by Corrine Miche  
Motion carried

Regular Curriculum for Approval

Whereas: The Integrated Curriculum Committee has reviewed and had the opportunity to recommend full approval of the following curriculum:

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ITEM

PRESENTER

[SPMA 340](#)

[SPEX 240](#)

HHS:EACS;CFCS;SONO

[Education Assistant and Community Support \(Cert\)](#)

[HLTH 116](#)

[CSEA120](#)(course cancellation)

[Community Family and Child Studies \(Dip\) program](#)

[Diagnostic Medical Sonography](#)

A&S: MATH & STATS; SOCIAL SCIENCES; ENGR TRANSFER; VIS ARTS

[STAT 123](#)

[GEOG 102](#)

[SOC 104](#)

[SOC 106](#)

[SOC 112](#)

[SOC 162](#)

[Engineering Transfer \(Cert\)](#)

[APSC 110](#)NGTR Seminar 1

[APSC 111](#)NGTR Seminar 2

[ART 144](#)

Motion:

**BOARD OF GOVERNORS**  
**GOVERNANCE POLICY REVIEW COMMITTEE**  
**MINUTES**

MEETING      Tuesday, March 15, 2022  
TIME:            3:00 pm  
LOCATION:       Paul 216, Lansdowne Campus  
ONLINE         Teams

**BOARD MEMBERS**  
Monty Bryant, Chair  
Joanne Cumberland  
Brenda McBain  
Lane Trotter, President (ex-



**BOARD OF GOVERNORS**  
**REGULAR MEETING MINUTES**

MEETING      Monday, April 11, 2022  
TIME:            5:00 pm  
LOCATION:       Paul 216, Lansdowne Campus  
ONLINE         Teams

**BOARD MEMBERS**

Monty Bryant, Chair  
Bijan Ahmadi  
Tanya Clarmont, Vice Chair  
Joanne Cumberland  
Amanda Garner  
Puneet Kaur  
Lindsay Kearns  
Richard Margetts  
Brent Palmer  
Ruth Mojeed Ramirez  
Mike Stubbing  
Lane Trotter, President  
Al van Akker

**ADMINISTRATION**

John Boraas









Completed and Upcoming Engagements



BOARD OF GOVERNORS

SUBMITTED BY: Lane Trotter, President  
TO: Camosun College Board of Governors  
DATE: May 9, 2022  
TOPIC: Annual Report Sexual Violence and Misconduct Policy Implementation Report

For Information: X

For Decision:

For Discussion:

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BACKGROUND

In May of 2016, the Provincial Legislature passed the British Columbia (B.C.) Sexual Violence and Misconduct Policy Act (the "Act"). The Act requires that all post-secondary institutions in B.C. develop and implement a sexual violence and misconduct policy by September 30, 2018. The Act also requires that all post-secondary institutions in B.C. develop and implement a sexual violence and misconduct policy by September 30, 2022.

*f*

- o Regular one-to-one consultation with faculty and staff to assist with responding to disclosures, appropriate referrals, safety planning, supporting students and fostering culture of consent and increasing awareness about sexualized and gendered violence
- o Engagement and presentation to schools and administrative units to build partnerships and increase awareness of sexualized violence prevention efforts and student safety
  - f Registrar Office, Dean, Directors, Chairs, Centre for Accessible Learning, Camosun International and Indigenous Education and Community Connections.
- o

- f Promoting student engagement on topic of sexualized violence prevention to better inform and implement sexualized violence education and support efforts
  - o Promotion of BC Post-secondary sexual violence perception survey to help guide future change
  - o Outreach to Camosun College Student Society seeking student feedback and to inform outreach initiatives
- f Participation in development of best practices for sexualized violence reporting for BC post secondary institutions
  - o Provincial working group on a strategy for the collection of statistics on Sexual Violence and Misconduct cases in British Columbia post secondary institutions headed by representatives from BC PSI's and Ministry of Advanced Education and Skills Training
- f Increased capacity and resources for Office of Student Support to support increased sexualized violence prevention efforts
  - o Hired new term Student Support Manager
  - o c-6 (i)-mrd.9 (s)-1.3 (s0a(rd)2n)2in>6 (<TJ6 (r.9 (s)-1.3 (s0a(rd)2n))ge2)2n<TJ 2lls T>6 (<TJ6 (r

investigation by the college, unless there is an immediate or compelling threat to the safety of the individual or other members of the college community.

*f* Report to the College

- o A formal allegation of sexual misconduct against a person. A report should include all relevant particulars, where available, including a record of times, dates, nature of any incidents, and names of potential witnesses. A report may initiate an investigation under section 4.3 of the policy

*f* Report to the police

- o A complaint of sexual misconduct made by an individual to the police. A student choosing to pursue this option may receive assistance from the Office of Student Support, the Counselling Department, or Campus Security.

Regardless of which of the above option a student chooses, Student Support Managers can and will provide an array of support options in cases when a student has been impacted by sexualized violence including:

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Safe private trauma informed support team with 0 40 (4) a) pr 00 2 (p) 0 9 7 0 9 (p) 10 2 (0) 0 9 1 8 ta



- f* Research and implement a bystander intervention education program in partnership with the Camosun College Student Society, Campus Security/Safety and external partners (e.g., ITA, UVic Men's Circle)
- f* Explore and establish external agreements/partnerships to support students in crisis (e.g., Foundry, Integrated Mobile Crisis Resp

April 28, 2022

Dr. Monty Bryant  
 Camosun College Board of Governors  
 3100 Foul Bay Rd.  
 Victoria, B.C. V8P 5J2

**RE: Student Society Fee Levies 2022-2023**

Dear Dr. Bryant:

As required by the College and Institutes Act, the Camosun College Student Society is informing the Board of Governors that its 2020-2021 audit and more recent current un-audited statements were presented to CCSS members at their Annual General Meeting on April 8th, 2022 which took place via Zoom video conference. The CCSS is required by the College and Institutes Act to request that the Board of Governors direct the collection and remittance of all CCSS related fee levies.

The schedule of proposed CCSS student levies for the 2022-2023 academic year is as follows:

<b>Levy</b>	<b>2022 - 2023</b>	<b>Current 2021 - 2022</b>
CCSS	\$12.63/month	\$12.29/month
BCFS	\$2.48/month	\$2.40/month
CASA	\$0.46/month	\$0.45/month
U-Pass	\$20.25/month	\$20.25/month
Health	\$143/year	\$139/year
Dental	\$143/year	\$139/year
Childcare	\$1.21/month	\$1.18/month
Athletics	\$4.95/month	\$4.82/month
Recreation	\$3.45/month	\$3.36/month
Building Fund	\$4.47/month	\$4.35/month
Recycled Paper	\$0.15/month	\$0.15/month
Student Refugee Program	\$0.50/month	\$0.49/month

Similar to tuition, the CCSS levies have been increased by inflation in accordance with CCSS bylaws. The British Columbia Federation of Students levy is governed by the bylaws of that organization and has increased by the national inflation rate. The U-Pass levy is tied to the cost of the BC Transit adult monthly bus pass and is governed by the joint CCSS/Camosun agreement with the Victoria Regional Transit Commission that was approved by a student referendum in April 2001. The Health/Dental fees



are governed by the terms of a referendum passed in 1999 and have also slightly increased this year due to inflationary pressures.

The Camosun College Student Society requests that the Board of Governors direct the collection and remittance of all proposed CCSS levies for the 2022-2023



Julie Anne



www.twmca.com

**FINANCIAL STATEMENTS**

**CA OSUN CO G S U EN  
SOC Y**

**March 31, 2021**

## INDEPENDENT AUDITOR'S REPORT

To the Members of  
Camosun College Student Society

### *Opinion*

We have audited the financial statements of Camosun College Student Society (the Society), which comprise the statement of financial position as at March 31, 2021, and the statements of operations, changes in fund balances and cash flows for the year then ended, and

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at

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## INDEPENDENT AUDITOR'S REPORT

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- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosure in the financial statements or, if such disclosure is inadequate, to modify our opinion. Our conclusions are based on

### Report on Other Legal and Regulatory Requirements

As required by the British Columbia Societies Act, we report that the accounting principles used in these financial statements have been

**Camosun College Student Society**  
Incorporated under the Society Act of B.C.

**SITION**

	Student Refugee Fund \$	Other Funds \$		2020 Total \$
16	11,022		49,734	3,650,666
15				884,635
				4,681
12)			49,734	4,539,982
Total current assets Funds held by Camosun College [note 5]	11,022			4,254,318
Capital assets [note 6]	11,022	449,734		57,682
				8,851,982
14		16,002		299,007
		16,002		766
				1,129,773
15	11,022	433,732		57,682
15	11,022	433,732		5,963,095
19	11,022	449,734		1,701,432
				7,722,209
				8,851,982

20 DOUGLAS  
15 EXERCISES

**FINANCIAL STATEMENTS**

Account	Funds	Student Refugee Fund \$	Other Funds \$	2020	
				Total	Total
	590	36,670	335,213	3,004,633	2,911,830
	127			816,962	(27,501)
			46,891	74,137	126,417
	717	36,670	382,104	45,900	13,674
				7,952	3,024.4
				3,996,475	
	231			1,190,231	1,205.3
	253		91,923	811,209	751.8
	373	2,129	18,974	134,225	166.5
				20,000	20.0
	000			10,800	7.8
	455	32,263	46,916	148,323	134.3
			114,644	114,644	125.3
				69,358	
				36,079	34.8
	289		473	35,399	47.1
	220		4,377	21,278	37.7
				16,417	12.9
	396	2,127	104,406	1,380,932	410,077
	939	8,895	353,271	7,722,209	7,312,132
	835	11,022	(23,945)	9,103,141	7,722,209
			433,732		

Official statements

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STATEMENT OF CASH FLOWS

	2021			2020		
	Operating Fund \$	Capital Asset Fund \$	Building Fund \$	Health & Dental Fund \$	Student Refugee Fund \$	Total \$
	(12,906)	(16,417)	1,017,826	285,896	2,127	1,380,332
	17,787	16,417	57,538	55,621		16,269
	901					
	(103,749)		10,000	290,162		130,401
	(300,162)			(10,372)		(283)
	(398,129)		1,085,364	621,307	2,127	(111,334)
	(9,773)					(9,773)
	23,945					
	14,172					
	(383,957)		1,085,364	621,307	2,127	127,668
	1,155,945		4,254,318	2,109,019	8,895	7,904,184
	771,988		5,339,682	2,730,326	11,022	9,302,752
	771,988		5,339,682	2,730,326	11,022	10,882,018
	771,988		5,339,682	2,730,326	11,022	10,882,018

statements

**Camosun College Student Society**  
Incorporated under the Society Act of B.C.

## NOTES TO FINANCIAL STATEMENTS

March 31, 2021

### 1. PURPOSE OF THE ORGANIZATION

[REDACTED]

to the Society Act of British Columbia that provides support services and advocacy representation to the student membership. The Society is exempt from income taxes.

The purposes of the Society is to organize students on a democratic basis for the advancement of students' interests; to develop a sense of community among students and other constituent groups of Camosun College; to promote and represent students' interests in relation to Camosun College; to create, organize and promote services or programs which enrich the educational, social, cultural and recreational environment at Camosun College; and, to seek to ensure that Camosun College programs are accessible to everyone.

### 2. SIGNIFICANT ACCOUNTING POLICIES

**Camosun College Student Society**  
Incorporated under the Society Act of B.C.

## NOTES TO FINANCIAL STATEMENTS

March 31, 2021

### 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### Fund Accounting (Cont'd)

##### *Building Fund*

The Building Fund was established in 1992 with the goal of creating the capital necessary to fund the construction of its own space. In 2005, the construction of student space became a priority and members

... voted to establish a building fund team in April 2006

**Camosun College Student Society**

Incorporated under the Society Act of B.C.

**NOTES TO FINANCIAL STATEMENTS**

March 31, 2021

**2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Fund Accounting (Cont'd)**

*ii) Clubs Fund*

Club funding is provided by a student levy so that students can start a club. The board passed a motion that all funds received would be spent on clubs; therefore the Clubs' surplus is carried forward without

**Camosun College Student Society**  
Incorporated under the Society Act of B.C.

**NOTES TO FINANCIAL STATEMENTS**

March 31, 2021

**2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Fund Accounting (Cont'd)**

*viii) Students' with Disabilities Fund*

The Student's with Disabilities director acts as an advocate for those affected by both physical and mental health concerns. The director provides a listening ear and acts as a confidant for discussion of personal issues.

*ix) Women's Centre Fund*

The Women's Centre exists at both Lansdowne and Interurban campus and provides a safe space, resources, and activities specifically to enhance the lives of women on campus.

*x) Sustainability Fund*

Camosun Students for Sustainability exists to foster awareness of environmental issues on campus. The fund is used to support various sustainability projects and initiatives across the college.

**Camosun College Student Society**  
Incorporated under the Society Act of B.C.

## NOTES TO FINANCIAL STATEMENTS

March 31, 2021

### 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### Revenue Recognition (Cont'd)

The Health Plan levies are recognized as revenue over the term of the plan coverage.

Revenue from all other sources is recognized when the service is provided or when the respective goods are sold to the customer.

Interest income is recognized in accordance with the terms of the underlying investment which is generally with the passage of time.

#### Contributed Services

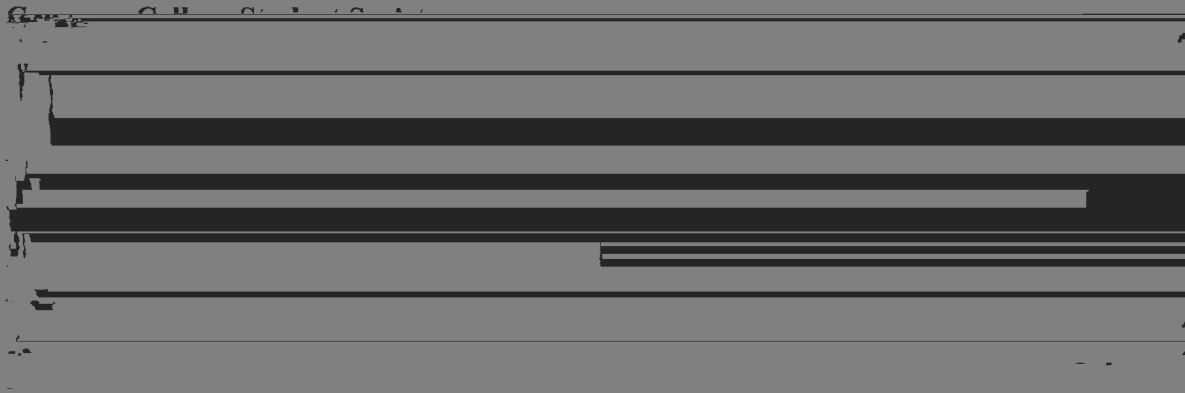
Volunteers contribute their time to assist the Society in carrying out its activities. Due to the difficulty in determining the fair value of such services, the value of the donated services is not recognized in these financial statements.

#### Measurement of Financial Instruments

The Society initially measures its financial assets and financial liabilities at fair value. The Society subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, term deposits, and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accruals.



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## NOTES TO FINANCIAL STATEMENTS

March 31, 2021

### 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### Capital Assets

Purchased capital assets are recorded at cost and amortization expense is recorded in the Capital Asset Fund.

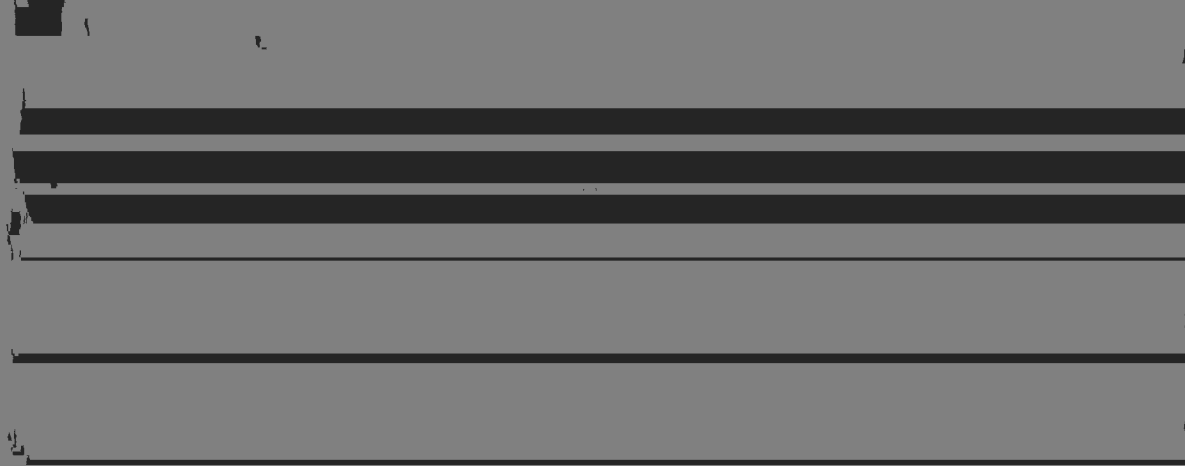
Amortization is provided over the assets' estimated useful lives as follows:

- Computers 3 years straight-line
- Office equipment 20% per year, declining basis
- Other equipment 20% per year, declining basis

Amortization for equipment acquired during the year is recorded at one-half of the indicated rates.

#### Use of Premises

The use of the Society's current office space is provided at no cost pursuant to an agreement with ~~\_\_\_\_\_~~



March 31, 2021

Incorporated under the Society Act of B.C.

**NOTES TO FINANCIAL STATEMENTS**

\$ \$

**4. ACCOUNTS RECEIVABLE**

	2021	2020
	204,414	
	3,818	
	1,957	2,750
	21 89	227
<b>Bu Fund</b>	<b>3,435</b>	<b>60,973</b>
Other		4,348
Camosun College	533,311	
Interest	6,754	
	<b>753,689</b>	884,635
		589,055
		6,631

**5. FUNDS HELD BY CAMOSUN COLLEGE**

Allowance for doubtful account

The Camosun College Student Union Society Building Fund was established in 1992 with the goal of creating the capital necessary to fund the construction of its own space. The College collects funds through a student levy on behalf of the Society. The College remits the collected funds directly to the



**Camosun College Student Society**  
Incorporated under the Society Act of B.C.

**NOTES TO FINANCIAL STATEMENTS**

March 31, 2021

**ASSETS**

	2021	2020
Operating Fund		
Operations	85,547	158,960
Camosun College	1,500	22,247
Wages and vacation	84,675	94,264
	<u>171,722</u>	<u>275,471</u>
Nexus Fund		
Operations	16,002	23,536
	<u>16,002</u>	<u>23,536</u>
	<u>187,724</u>	<u>299,007</u>

**8. RELATED PARTY TRANSACTIONS**

For the year ending March 31, 2021, the Society paid stipends and honorariums to executive board members and other elected personnel in the amount of \$117,631 [2020 - \$79,068].

The amount above includes payments made to the following elected directors during the year:

	2021	2020
External Executives	26,011	24,032
Student Wellness & Accessibility	3,707	17,810
Pride Directors	12,809	11,490
Lansdowne Executives	25,255	1,929
Interurban Executives	14,864	1,482
Finance Executives	1,390	9,249
Woman's Directors	11,148	6,872
International Directors	7,492	392

**Camosun College Student Society**  
Incorporated under the Society Act of B.C.

## NOTES TO FINANCIAL STATEMENTS

March 31, 2021

### 9. FINANCIAL INSTRUMENTS (CONT'D)

#### Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation.

The Society is exposed to credit risk with respect to its cash, term deposits and accounts receivable. The Society assesses, on a continuous basis, accounts receivable on the basis of amounts it is virtually certain to receive. The Society's cash and investments are invested with a large financial institution.

Liquidity risk is the risk of being unable to meet cash requirements or fund obligations as they become due. It stems from the possibility of a delay in realizing the fair value of financial instruments.

The Society manages its liquidity risk by constantly monitoring forecasted and actual cash flows and financial liability maturities, and by holding assets that can be readily converted into cash.

#### Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate

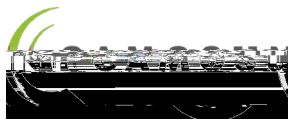
Schedule 1

OPERATIONS -

OTHER FUNDS

	2021	2020
Pride	1,425	335,213
Student Wellness & Access	1,663	360,986
other		17
supplies and other		161,560
fits		91,923
er		115,718
ferences		18,974
		36,744
		4,377
		24,258
		391
		32,159
		473
	1,341	104,406
	801	78,706
	2,142	263,754
operations		342,460
plus to operations		30,000
1,000		(23,945)
		(19,189)
		353,271
		433,732

\*fig notes to the financial statements



**BRIEFING NOTE**  
**Board of Governors**

**SUBMITTED BY:** Lane Trotter, President  
**DATE:** May 9, 2022  
**TOPIC:** Government Mandate Letter for 2022/2023

For Information:

For Decision: X

For Discussion:

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**1. OVERVIEW**

Each year the Provincial Government gives Camosun College a mandate letter for the upcoming year.

The letter confirms our institution's mandate under the *Manitoba Act, 1870*. T9810A (L)-4c (o)-0.(e)4.9,0 Tc 0 T

2021/2022

2022/2023

Work with the Ministry and our communities to implement skills training particularly for those impacted by COVID-19, and the vulnerable and underrepresented

Ministry of

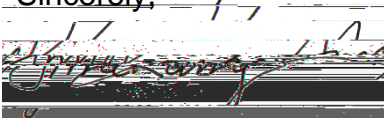
- x Fully engage with government in implementing mandate commitments to support a future-ready workforce and post-secondary system, increasing access to post-secondary education and skills training and high opportunity jobs for British Columbians. This includes cross-government, community, sector and stakeholder collaboration to support mandate commitments where education, innovation and equity play a role, and that builds upon government's CleanBC strategy and supports a clean economic future.

Government's recently released [Labour Market Outlook](#) highlights that B.C. will need to fill over 1 million job openings over the next ten years, almost 80 percent of which will require some form of post-secondary credential. Additionally, [Stronger B.C.](#), Government's new Economic Plan, identifies that the skills of our people will be the key driver of our economy, for which our post-secondary system is critical for supporting British Columbians and the overall economic vitality of our province.

As a result, I am providing further detail on the areas where we will be seeking your engagement and prioritization in your planning over the coming year. Please reflect the following additional actions in your upcoming Institutional Accountability Plan and Report:

- o Demonstrate your commitment to collaborating within your sector on new and priority initiatives, including:
  - f Working to align education and skills training to goals of the B.C. Economic Plan; and
  - f Supporting the implementation of Skilled Trades Certification
- o Contribute to Ministry engagement on upcoming initiatives, including:
  - f The Future Ready: Skills for the Jobs of Tomorrow plan;
  - f The Ministry's sexualized violence policy review;
  - f

Sincerely,



Honourable Anne Kang  
Minister

For Board Chair signature:

X \_\_\_\_\_

Dr. Monty Bryant  
Board Chair

Date Signed: \_\_\_\_\_

pc: Shannon Baskerville, Deputy Minister  
Ministry of Advanced Education and Skills Training

[Shannon.Baskerville@gov.bc.ca](mailto:Shannon.Baskerville@gov.bc.ca)

Dr. Lane Trotter, President  
Camosun College

[trotterl@camosun.ca](mailto:trotterl@camosun.ca)

Heather Martin, College Governance Executive Assistant  
Camosun College

[hmartinh@camosun.bc.ca](mailto:hmartinh@camosun.bc.ca)