



Examples of personal emergency or unforeseeable extenuating circumstances include, but are not limited to:

- a. A sudden physical or mental illness (including an infection with Covid-19),
- b. A serious injury or ailment to the student or significant other,
- c. Bereavement (e.g. death of a family member or close friend; supporting a dying family member or close friend),
- d. Traumatic life event (e.g. family breakdown; domestic violence, sexualized violence; for sexualized violence, please see Camosun's [Sexualized Violence and Misconduct policy and procedures](#)),
- e. Adverse local weather conditions that make it difficult for the student to be present in-person for the Final Exam (e.g. snow or flooding that makes travel dangerous),



5. In the event that the student is approved to repeat a Final Exam, an "Incomplete" (I) grade will be placed on the student's record until the student has rewritten the Final Exam. Please see Camosun's [Grading policy](#) for details on assigning "Incomplete" (I) grades and how to convert a temporary grade to a final grade.
6. All repeat Final Exams must be written within four (4) weeks of the original scheduled Final Exam. Extensions to this four (4) week period will only be considered for exceptional reasons and will require written approval of the Dean/Executive Director/Director.
7. Final Exam repeat requests due to sexualized violence will be considered under the [Sexualized Violence and Misconduct policy](#)